

*Authority Budget of:*

*Adopted*

*Raritan Township Municipal Utilities Authority*

**State Filing Year**

**2021**

*For the Period:*

*January 1, 2021*

*to*

*December 31, 2021*

[www.rtmua.com](http://www.rtmua.com)

Authority Web Address

**APPROVED COPY**

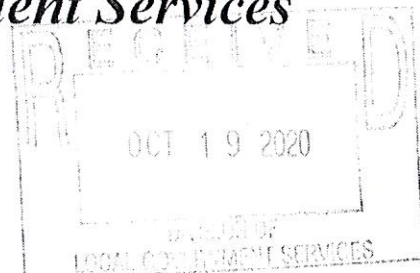


*Division of Local Government Services*

**RECEIVED**

**JAN -5 2021**

**R.T.M.U.A**



# **2021 AUTHORITY BUDGET**

## **Certification Section**

2021

**RARITAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Con d. t. u. n. j Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 12/28/2020

NOV 06 2020

R.T.M.U.A

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Raritan Municipal Utilities Authority for the fiscal year ending December 31, 2021 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

11/2/2020  
Date

By Paul D. Ewert CPA, RMJ  
Paul Ewert, Supervising Municipal Finance Auditor  
Division of Local Government Services

CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Raritan Municipal Utilities Authority submitted its introduced budget for the fiscal year ending December 31, 2021 to the Director for review and approval. During the review of the 2021 budget for the Authority, it was concluded that the Authority will need to adopt the 2021 Rate Structure Resolution.

The 2021 budget is approved pending the adoption of the 2021 Rate Structure Resolution on December 10, 2020.

When the 2021 Rate Structure Resolution has been adopted, the Authority should proceed as follows:

Upon the adoption of the 2021 Rate Structure Resolution for the Raritan Municipal Utilities Authority, the Authority may adopt the 2021 budget and submit the 2021 Rate Structure Resolution and the 2021 Adopted Budget, including pages C-6 and C-7 (which refer to the adoption), to the Division for the Director's approval.



# 2021 PREPARER'S CERTIFICATION

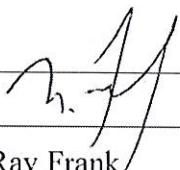
## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	RFrank@rtmua.com		

# 2021 APPROVAL CERTIFICATION

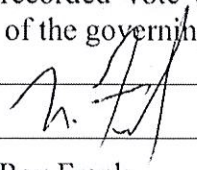
## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10<sup>th</sup> day of December, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	RFrank@rtmua.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.rtmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

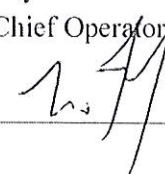
Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

Ray Frank

Chief Operator





# 2021 AUTHORITY BUDGET RESOLUTION

## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

WHEREAS, the Annual Budget and Capital Budget for the Raritan Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of October 15, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,525,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$6,866,000 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,355,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$912,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held on October 15, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Raritan Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 10, 2020.

(Secretary's Signature)

10/15/20

(Date)

Recorded Vote				
Governing Body member:	Aye	Nay	Abstain	Absent
John Kendzulak, Jr.	X			
Valerie Robitski	X			
Lawrence Grand	X			
Gary Hazard				X
John Tully	X			



**RESOLUTION #2020 - 60**

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**MOTION BY:** Mrs. Robitzski

**SECOND BY:** Mr. Grand

<b>ROLL CALL VOTE:</b>	Mr. Grand	-	Yes
	Mr. Hazard	-	Absent
	Mr. Kendzulak, Jr.	-	Yes
	Mrs. Robitzski	-	Yes
	Mr. Tully	-	Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on October 15, 2020.

  
Regina Nicaretta, Executive Secretary

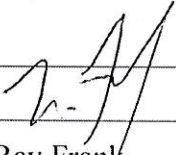
# 2021 ADOPTION CERTIFICATION

## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Raritan Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10<sup>th</sup> day of, December, 2020.

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	RFrank@rtmua.com		

**2021 ADOPTED BUDGET RESOLUTION****RARITAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY****FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

WHEREAS, the Annual Budget and Capital Budget/Program for the Raritan Township Municipal Utilities Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of December 10, 2020; and

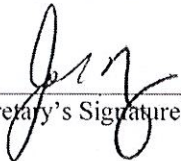
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,525,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,866,000.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,355,000.00 and Total Unrestricted Net Position planned to be utilized of \$912,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Raritan Township Municipal Utilities Authority, at an open public meeting held on December 10, 2020 that the Annual Budget and Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
(Secretary's Signature)

12/10/20

(Date)

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Kendzulak, Jr.	X			
Valerie Robitski	X			
Lawrence Grand	X			
Gary Hazard	X			
John Tully	X			

**RESOLUTION #2020 - 66**

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**MOTION BY:** Mr. Grand

**SECOND BY:** Mrs. Robitzski

<b>ROLL CALL VOTE:</b>	Mr. Grand	- Yes
	Mr. Hazard	- Yes
	Mr. Kendzulak, Jr.	- Yes
	Mrs. Robitzski	- Yes
	Mr. Tully	- Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on December 10, 2020.

  
Regina Nicaretta, Executive Secretary



# **2021 AUTHORITY BUDGET**

## **Financial Schedules Section**

## SUMMARY

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
<b>REVENUES</b>									
Total Operating Revenues	\$ 7,054,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,054,000	\$ 6,810,000	\$ 244,000 3.6%
Total Non-Operating Revenues	471,000	-	-	-	-	-	471,000	461,000	10,000 2.2%
Total Anticipated Revenues	7,525,000	-	-	-	-	-	7,525,000	7,271,000	254,000 3.5%
<b>APPROPRIATIONS</b>									
Total Administration	1,446,201	-	-	-	-	-	1,446,201	1,406,424	39,777 2.8%
Total Cost of Providing Services	4,713,633	-	-	-	-	-	4,713,633	4,687,346	26,287 0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	547,361	-	-	-	-	-	547,361	437,375	109,986 25.1%
Total Operating Appropriations	6,707,195	-	-	-	-	-	6,707,195	6,531,145	176,050 2.7%
Total Interest Payments on Debt	158,805	-	-	-	-	-	158,805	145,105	13,700 9.4%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	158,805	-	-	-	-	-	158,805	145,105	13,700 9.4%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,866,000	-	-	-	-	-	6,866,000	6,676,250	189,750 2.8%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	6,866,000	-	-	-	-	-	6,866,000	6,676,250	189,750 2.8%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ 659,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 659,000</b>	<b>\$ 594,750</b>	<b>\$ 64,250 10.8%</b>

# Revenue Schedule

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	\$ 3,100,500						\$ 3,100,500	\$ 2,895,400	\$ 205,100 7.1%
Business/Commercial	1,556,914						1,556,914	1,560,300	(3,386) -0.2%
Industrial	1,150,900						1,150,900	1,214,300	(63,400) -5.2%
Intergovernmental	784,686						784,686	725,000	59,686 8.2%
Other	-						-	-	#DIV/0!
Total Service Charges	6,593,000	-	-	-	-	-	6,593,000	6,395,000	198,000 3.1%
<i>Connection Fees</i>									
Residential	75,000						75,000	75,000	- 0.0%
Business/Commercial	-						-	-	#DIV/0!
Industrial	-						-	-	#DIV/0!
Intergovernmental	-						-	-	#DIV/0!
Other	-						-	-	#DIV/0!
Total Connection Fees	75,000	-	-	-	-	-	75,000	75,000	- 0.0%
<i>Parking Fees</i>									
Meters	-						-	-	#DIV/0!
Permits	-						-	-	#DIV/0!
Fines/Penalties	-						-	-	#DIV/0!
Other	-						-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Charges	28,000						28,000	30,000	(2,000) -6.7%
Septage	340,000						340,000	298,000	42,000 14.1%
Other	18,000						18,000	12,000	6,000 50.0%
	-						-	-	#DIV/0!
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	-						-	-	#DIV/0!
Total Other Revenue	386,000	-	-	-	-	-	386,000	340,000	46,000 13.5%
Total Operating Revenues	7,054,000	-	-	-	-	-	7,054,000	6,810,000	244,000 3.6%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Contributed Capital	426,000						426,000	416,000	10,000 2.4%
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	-						-	-	#DIV/0!
Total Other Non-Operating Revenue	426,000	-	-	-	-	-	426,000	416,000	10,000 2.4%
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	45,000						45,000	45,000	- 0.0%
Penalties	-						-	-	#DIV/0!
Other	-						-	-	#DIV/0!
Total Interest	45,000	-	-	-	-	-	45,000	45,000	- 0.0%
Total Non-Operating Revenues	471,000	-	-	-	-	-	471,000	461,000	10,000 2.2%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 7,525,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,525,000</b>	<b>\$ 7,271,000</b>	<b>\$ 254,000 3.5%</b>

# Prior Year Adopted Revenue Schedule

## Raritan Township Municipal Utilities Authority

	FY 2020 Adopted Budget						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
OPERATING REVENUES							
Service Charges							
Residential	2,895,400						\$ 2,895,400
Business/Commercial	1,560,300						1,560,300
Industrial	1,214,300						1,214,300
Intergovernmental	725,000						725,000
Other							-
Total Service Charges	6,395,000	-	-	-	-	-	6,395,000
Connection Fees							
Residential	75,000						75,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	75,000	-	-	-	-	-	75,000
Parking Fees							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
Other Operating Revenues (List)							
Delinquent Charges	30,000						30,000
Septage	298,000						298,000
Other	12,000						12,000
							-
							-
							-
							-
							-
							-
Total Other Revenue	340,000	-	-	-	-	-	340,000
Total Operating Revenues	6,810,000	-	-	-	-	-	6,810,000
NON-OPERATING REVENUES							
Other Non-Operating Revenues (List)							
Contributed Capital	416,000						416,000
							-
							-
							-
							-
							-
Other Non-Operating Revenues	416,000	-	-	-	-	-	416,000
Interest on Investments & Deposits							
Interest Earned	45,000						45,000
Penalties							-
Other							-
Total Interest	45,000	-	-	-	-	-	45,000
Total Non-Operating Revenues	461,000	-	-	-	-	-	461,000
TOTAL ANTICIPATED REVENUES	\$ 7,271,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,271,000



# Appropriations Schedule

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 299,338					\$ 299,338	\$ 296,817	\$ 2,521	0.8%
Fringe Benefits	129,053					129,053	131,344	(2,291)	-1.7%
Total Administration - Personnel	428,391	-	-	-	-	428,391	428,161	230	0.1%
<i>Administration - Other (List)</i>									
Other Admin Expenses (See Attached)	\$ 857,158					857,158	828,333	28,825	3.5%
									#DIV/0!
									#DIV/0!
									#DIV/0!
Miscellaneous Administration*	160,652					160,652	149,930	10,722	7.2%
Total Administration - Other	1,017,810	-	-	-	-	1,017,810	978,263	39,547	4.0%
Total Administration	1,446,201	-	-	-	-	1,446,201	1,406,424	39,777	2.8%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	2,140,982					2,140,982	2,104,528	36,454	1.7%
Fringe Benefits	731,301					731,301	768,268	(36,967)	-4.8%
Total COPS - Personnel	2,872,283	-	-	-	-	2,872,283	2,872,796	(513)	0.0%
<i>Cost of Providing Services - Other (List)</i>									
Other COPS Expense (See Attached)	1,518,350					1,518,350	1,519,050	(700)	0.0%
									#DIV/0!
									#DIV/0!
									#DIV/0!
Miscellaneous COPS*	323,000					323,000	295,500	27,500	9.3%
Total COPS - Other	1,841,350	-	-	-	-	1,841,350	1,814,550	26,800	1.5%
Total Cost of Providing Services	4,713,633	-	-	-	-	4,713,633	4,687,346	26,287	0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	547,361	-	-	-	-	547,361	437,375	109,986	25.1%
Total Operating Appropriations	6,707,195	-	-	-	-	6,707,195	6,531,145	176,050	2.7%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt	158,805	-	-	-	-	158,805	145,105	13,700	9.4%
Operations & Maintenance Reserve									#DIV/0!
Renewal & Replacement Reserve									#DIV/0!
Municipality/County Appropriation									#DIV/0!
Other Reserves									#DIV/0!
Total Non-Operating Appropriations	158,805	-	-	-	-	158,805	145,105	13,700	9.4%
<b>TOTAL APPROPRIATIONS</b>	6,866,000	-	-	-	-	6,866,000	6,676,250	189,750	2.8%
<b>ACCUMULATED DEFICIT</b>									
									#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	6,866,000	-	-	-	-	6,866,000	6,676,250	189,750	2.8%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation									#DIV/0!
Other									#DIV/0!
Total Unrestricted Net Position Utilized									#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ 6,866,000	\$ -	\$ -	\$ -	\$ -	\$ 6,866,000	\$ 6,676,250	\$ 189,750	2.8%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 335,359.75 \$ - \$ - \$ - \$ - \$ - \$ 335,359.75

**Raritan Township Municipal Utilities Authority**  
For The Period January 1, 2021 to December 31, 2021

	CY 2021 Proposed Budget Sewer	FY 2020 Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Other Admin Expense</b>				
Audit	\$ 49,500.00	\$ 49,500.00	\$ -	0.0%
Accounting	8,000.00	8,000.00	-	0.0%
Engineering	256,000.00	236,000.00	20,000.00	8.5%
Medical	1,000.00	1,000.00	-	0.0%
Trustee Fee	6,000.00	6,000.00	-	0.0%
NJIB Fees	5,730.00	5,485.00	245.00	4.5%
Insurance	212,968.00	203,300.00	9,668.00	4.8%
Education	15,000.00	15,000.00	-	0.0%
Travel Expenses & Meals	7,000.00	7,000.00	-	0.0%
Dues and Memberships	6,000.00	6,000.00	-	0.0%
Conferences and Seminars	4,000.00	4,000.00	-	0.0%
Office Expense	25,000.00	25,000.00	-	0.0%
Public Advertising	2,500.00	2,500.00	-	0.0%
Postage	12,500.00	12,500.00	-	0.0%
Permits & Licenses Fees	28,500.00	28,500.00	-	0.0%
Retirement Benefits	167,100.00	170,000.00	(2,900.00)	-1.7%
Computer Maint & Upgrade	50,360.00	48,548.00	1,812.00	3.7%
	<u>\$ 857,158.00</u>	<u>\$ 828,333.00</u>	<u>\$ 28,825.00</u>	3.5%
<b>Miscellaneous Administration</b>				
Legal	\$ 41,000.00	\$ 90,000.00	\$ (49,000.00)	-54.4%
Independent Contractors	59,652.00	49,930.00	9,722.00	19.5%
Other Services	60,000.00	10,000.00	50,000.00	500.0%
	<u>\$ 160,652.00</u>	<u>\$ 149,930.00</u>	<u>\$ 10,722.00</u>	7.2%

**Raritan Township Municipal Utilities Authority**  
For The Period January 1, 2021 to December 31, 2021

	CY 2021 Proposed Budget Sewer	FY 2020 Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Other COPS Expense</b>				
Main Treatment Facility:				
Maint - Treatment Plant	\$ 140,000.00	\$ 140,000.00	\$ -	0.0%
Maint - Vehicles	17,700.00	17,700.00	-	0.0%
Maint - Plant Lab	7,500.00	7,000.00	500.00	7.1%
Sulfur Dioxide & Other	25,000.00	25,000.00	-	0.0%
Utility - Water	3,800.00	4,000.00	(200.00)	-5.0%
Utility - Electric	370,000.00	370,000.00	-	0.0%
Utility - Natural Gas, Propane, Diesel	38,100.00	38,100.00	-	0.0%
Sludge Disposal	650,000.00	650,000.00	-	0.0%
Pump Station & Collect System	88,500.00	88,500.00	-	0.0%
Maint - Buildings & Grounds	27,000.00	27,000.00	-	0.0%
Maint - Painting	1,000.00	1,000.00	-	0.0%
Maint - Instr. & Meter Calib./Scada	20,000.00	20,000.00	-	0.0%
Main - Septage Tank Cleaning	20,000.00	20,000.00	-	0.0%
Misc Contingencies & Emergency	30,000.00	30,000.00	-	0.0%
Leasing Equipment	1,000.00	1,000.00	-	0.0%
Flemington Wet Weather Facility:				
Misc Contingencies & Emergency	7,500.00	7,500.00	-	0.0%
Legal	39,000.00	40,000.00	(1,000.00)	-2.5%
Insurance	6,500.00	6,500.00	-	0.0%
Chemicals	17,000.00	17,000.00	-	0.0%
Safety Supplies & Equip	1,250.00	1,250.00	-	0.0%
Maint - Operations	2,500.00	2,500.00	-	0.0%
Maint - Bldgs & Grounds	5,000.00	5,000.00	-	0.0%
	<u>\$ 1,518,350.00</u>	<u>\$ 1,519,050.00</u>	<u>\$ (700.00)</u>	0.0%
<b>Miscellaneous COPS</b>				
Main Treatment Facility:				
Utility - Telephone	\$ 30,000.00	\$ 26,500.00	\$ 3,500.00	13.2%
Gasoline & Diesel	12,000.00	15,000.00	(3,000.00)	-20.0%
Independent Lab	15,000.00	18,000.00	(3,000.00)	-16.7%
Safety Equipment	12,000.00	8,000.00	4,000.00	50.0%
Polymer	37,000.00	25,000.00	12,000.00	48.0%
Chlorine	40,000.00	45,000.00	(5,000.00)	-11.1%
Tools	4,500.00	4,000.00	500.00	12.5%
Janitorial Supplies	4,000.00	3,000.00	1,000.00	33.3%
Laboratory Equipment	14,000.00	17,000.00	(3,000.00)	-17.6%
Flemington Wet Weather Facility:				
Accounting & Audit	6,000.00	8,000.00	(2,000.00)	-25.0%
Engineering	87,500.00	62,500.00	25,000.00	40.0%
Permits	14,000.00	7,500.00	6,500.00	86.7%
Utilities	28,000.00	32,000.00	(4,000.00)	-12.5%
Service Supplies & Equip Lab	15,000.00	20,000.00	(5,000.00)	-25.0%
Maint - Instruments & Meters	4,000.00	4,000.00	-	0.0%
	<u>\$ 323,000.00</u>	<u>\$ 295,500.00</u>	<u>\$ 27,500.00</u>	9.3%



# Prior Year Adopted Appropriations Schedule

## Raritan Township Municipal Utilities Authority

	FY 2020 Adopted Budget						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 296,817						\$ 296,817
Fringe Benefits	131,344						131,344
Total Administration - Personnel	428,161	-	-	-	-	-	428,161
<i>Administration - Other (List)</i>							
Other Admin Expenses (See Attached)	828,333						828,333
							-
							-
							-
Miscellaneous Administration*	149,930						149,930
Total Administration - Other	978,263	-	-	-	-	-	978,263
Total Administration	1,406,424	-	-	-	-	-	1,406,424
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,104,528						2,104,528
Fringe Benefits	768,268						768,268
Total COPS - Personnel	2,872,796	-	-	-	-	-	2,872,796
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense (See Attached)	1,519,050						1,519,050
							-
							-
							-
Miscellaneous COPS*	295,500						295,500
Total COPS - Other	1,814,550	-	-	-	-	-	1,814,550
Total Cost of Providing Services	4,687,346	-	-	-	-	-	4,687,346
Total Principal Payments on Debt Service in Lieu of Depreciation	437,375	-	-	-	-	-	437,375
Total Operating Appropriations	6,531,145	-	-	-	-	-	6,531,145
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	145,105	-	-	-	-	-	145,105
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	145,105	-	-	-	-	-	145,105
<b>TOTAL APPROPRIATIONS</b>	6,676,250	-	-	-	-	-	6,676,250
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	6,676,250	-	-	-	-	-	6,676,250
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 6,676,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,676,250

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 326,557.25 \$ - \$ - \$ - \$ - \$ - \$ - \$ 326,557.25



### Debt Service Schedule - Principal

Raritan Township Municipal Utilities Authority

If Authority has no debt X this box

If Authority has no debt X this box		Fiscal Year Ending in								
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding	
Sewer										
See Attached	\$ 437,375	\$ 547,361	\$ 660,876	\$ 670,875	\$ 680,875	\$ 695,875	\$ 705,875	\$ 5,828,530	\$ 9,790,267	
Total Principal	437,375	547,361	660,876	670,875	680,875	695,875	705,875	5,828,530	9,790,267	
N/A										
Total Principal	-	-	-	-	-	-	-	-	-	
N/A										
Total Principal	-	-	-	-	-	-	-	-	-	
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N/A	</									

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			AA+
Year of Last Rating			2017

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	Fiscal Year Ending in								Total Principal Outstanding
	Adopted Budget Year 2020	Proposed Budget Year 2021	2022	2023	2024	2025	2026	Thereafter	
Sewer									
Bond Series 2010	\$ 180,000								
Bond Series 2017	10,000	\$ 200,000	\$ 210,000	\$ 220,000	\$ 225,000	\$ 235,000	\$ 245,000	\$ 1,085,000	\$ 2,420,000
NJEIT Loan Series 2012	118,270	118,271	123,271	123,270	128,270	128,270	128,270	659,810	1,409,432
NJEIT Loan Series 2015A-1	51,279	51,279	51,279	51,279	51,279	56,279	56,279	455,231	772,905
NJEIT Loan Series 2015A-2	77,826	77,826	82,826	82,826	82,826	82,826	82,826	790,437	1,282,393
NJEIT Loan (estimated)		99,985	193,500	193,500	193,500	193,500	193,500	2,838,052	3,905,537
Total Principal	437,375	547,361	660,876	670,875	680,875	695,875	705,875	5,828,530	9,790,267
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 437,375</b>	<b>\$ 547,361</b>	<b>\$ 660,876</b>	<b>\$ 670,875</b>	<b>\$ 680,875</b>	<b>\$ 695,875</b>	<b>\$ 705,875</b>	<b>\$ 5,828,530</b>	<b>\$ 9,790,267</b>

**Debt Service Schedule - Interest**  
Raritan Township Municipal Utilities Authority

If Authority has no debt X this box ☐

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in						Total Interest Payments Outstanding
			2022	2023	2024	2025	2026	Thereafter	
Sewer									
See Attached	\$ 145,105	\$ 158,805	\$ 171,955	\$ 157,605	\$ 143,104	\$ 100,150	\$ 97,900	\$ 456,100	\$ 1,285,619
									-
									-
Total Interest Payments	145,105	158,805	171,955	157,605	143,104	100,150	97,900	456,100	1,285,619
N/A									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									-
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									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 145,105	\$ 158,805	\$ 171,955	\$ 157,605	\$ 143,104	\$ 100,150	\$ 97,900	\$ 456,100	\$ 1,285,619

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in						Total Interest Payments Outstanding
			2022	2023	2024	2025	2026	Thereafter	
Sewer									
Bond Series 2010	\$ 3,600								
Bond Series 2017	97,000	\$ 92,800	\$ 84,600	\$ 76,000	\$ 67,100	\$ 57,900	\$ 57,900	\$ 137,000	\$ 573,300
NJEIT Loan Series 2012	22,517	20,767	19,017	17,017	15,016				71,817
NJEIT Loan Series 2015A-1	9,000	8,500	8,000	7,500	7,000				31,000
NJEIT Loan Series 2015A-2	12,988	12,238	11,488	10,488	9,488				43,702
NJEIT Loan (estimated)		24,500	48,850	46,600	44,500	42,250	40,000	319,100	565,800
Total Interest Payments	145,105	158,805	171,955	157,605	143,104	100,150	97,900	456,100	1,285,619
TOTAL INTEREST ALL OPERATIONS	\$ 145,105	\$ 158,805	\$ 171,955	\$ 157,605	\$ 143,104	\$ 100,150	\$ 97,900	\$ 456,100	\$ 1,285,619

## Net Position Reconciliation

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

### FY 2021 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 13,342,428						\$ 13,342,428
Less: Invested in Capital Assets, Net of Related Debt (1)	22,559,560						22,559,560
Less: Restricted for Debt Service Reserve (1)	305,500						305,500
Less: Other Restricted Net Position (1)	376,637						376,637
<b>Total Unrestricted Net Position (1)</b>	<b>(9,899,269)</b>	-	-	-	-	-	<b>(9,899,269)</b>
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	5,777,376						5,777,376
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	8,755,702						8,755,702
Plus: Estimated Income (Loss) on Current Year Operations (2)	659,000						659,000
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>5,292,809</b>	-	-	-	-	-	<b>5,292,809</b>
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	912,000	-	-	-	-	-	912,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	<b>912,000</b>	-	-	-	-	-	<b>912,000</b>
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 4,380,809	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,380,809

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 335,360 \$ - \$ - \$ - \$ - \$ - \$ 335,360

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



# **2021 AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2021 AUTHORITY BUDGET MESSAGE & ANALYSIS RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021 proposed Annual Budget and make comparison to the 2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

In the 2021 budget, revenues are projected to increase 3.5% or \$254,000.00. Total net appropriations are projected to increase by \$189,750.00 or 2.8%.

The Authority is continuing to make extensive capital improvements. These improvements require evaluation and assessment of equipment and systems. As a result, the capital budget is utilizing unrestricted net position of \$912,000.00, of which \$659,000.00 will be regenerated by the 2021 operating budget.

### Revenue Variances

Septage – The Authority uses current period billings to calculate the annual projected income that will be earned in 2021.

Other – The Authority uses the actual miscellaneous income earned in 2019 to calculate the projected amount of 2021 earnings.

### Appropriation Variances

Principal Payments on Debt Service – The debt service payments are expected to increase base on the New Jersey Infrastructure Bank issuance in 2021.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

Although COVID-19 has affected the local economy, it is not expected to have a large impact on residential or commercial revenues. The Authority has factored in the economic impact into industrial revenue with a -5% impact on revenue.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

**Unrestricted net position is utilized for the capital budget to reduce the amount of debt to be issued.**

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

**The Authority does not plan to make a contribution to the municipality in the current year.**

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**The Authority's recording of the Net Pension Liability and Net OPEB Liability as a result of GASB Statement 68 & 75 resulted in the Authority's unrestricted net position ended the fiscal year in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its contractually required contribution. If or when the Authority is informed that it must pay its unfunded liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.**

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

**The Authority anticipates raising the user fee from \$661.00 to \$674.00 and the base fee from \$171.00 to \$174.00. They will adopt the new rates at their December 10, 2020 board meeting.**



# AUTHORITY CONTACT INFORMATION

## 2021

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Raritan Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-1936771		
<b>Address:</b>	365 Old York Road		
<b>City, State, Zip:</b>	Flemington	NJ	08822
<b>Phone: (ext.)</b>	(908)782-7453	<b>Fax:</b>	(908)782-7466

<b>Preparer's Name:</b>	Ray Frank		
<b>Preparer's Address:</b>	365 Old York Road		
<b>City, State, Zip:</b>	Flemington	NJ	08822
<b>Phone: (ext.)</b>	(908)782-7453	<b>Fax:</b>	(908)782-7466
<b>E-mail:</b>	rfrank@rtmua.com		

<b>Chief Executive Officer:(1)</b>	Ray Frank		
(1)Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	(908)782-7453	<b>Fax:</b>	(908)782-7466
<b>E-mail:</b>	rfrank@rtmua.com		

<b>Manager of Accounting and Operations:</b>	Pam Struening		
<b>Phone: (ext.)</b>	(908)782-7453	<b>Fax:</b>	(908)782-7466
<b>E-mail:</b>	pstruening@rtmua.com		

<b>Name of Auditor:</b>	Carol McAllister		
<b>Name of Firm:</b>	Bowman & Company LLP		
<b>Address:</b>	601 White Horse Road		
<b>City, State, Zip:</b>	Voorhees	NJ	08043
<b>Phone: (ext.)</b>	(856)435-6200	<b>Fax:</b>	(856)435-0440
<b>E-mail:</b>	cmcAllister@bowmanllp.com		



# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (**Most Recent W-3 - 2019**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **29**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (**Most Recent W-3 - 2019**) Transmittal of Wage and Tax Statements: **\$2,069,036.55**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No**
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing - March 31, 2020**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes** If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No**If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).***

**Commissioner's salary is set by a resolution from the municipality appointment by Township. The compensation of the plant employees is set through a negotiated union contract between the union and the commissioners. Administration employees are reviewed annually by the Board to determine if adjustments to compensation are warranted.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes, see attached** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes, see attached** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel **No**
  - b. Travel for companions **No**
  - c. Tax indemnification and gross-up payments **No**
  - d. Discretionary spending account **No**
  - e. Housing allowance or residence for personal use **No**
  - f. Payments for business use of personal residence **No** \_\_\_\_\_
  - g. Vehicle/auto allowance or vehicle for personal use **No**
  - h. Health or social club dues or initiation fees **No**
  - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*



**Raritan Township Municipal Utilities Authority  
FY 2021 Budget Informational Questionnaire**

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The following is a summary of meal or catering expenses during FY 2019.

<u>Employee</u>	<u>Description</u>	<u>Amount</u>
Anthony Adams	Meal Ticket Reimbursement for 2019	\$ 130.00
Gary Arrington	Meal Ticket Reimbursement for 2019	380.00
Travis Beatty	Meal Ticket Reimbursement for 2019	390.00
John Benson	Meal Ticket Reimbursement for 2019	20.00
Daniel Clerico	Meal Ticket Reimbursement for 2019	80.00
Christopher Cooper	Meal Ticket Reimbursement for 2019	30.00
Robert Figueiredo	Meal Ticket Reimbursement for 2019	340.00
Gregory Frace	Meal Ticket Reimbursement for 2019	360.00
Raymond Frank	Meal Ticket Reimbursement for 2019	30.00
Alex Gardinsky	Meal Ticket Reimbursement for 2019	210.00
Ronald Gettel	Meal Ticket Reimbursement for 2019	70.00
Mark Hallinger	Meal Ticket Reimbursement for 2019	320.00
C. Alan Lincoln	Meal Ticket Reimbursement for 2019	310.00
Robert McGrath	Meal Ticket Reimbursement for 2019	10.00
Ethbaal Pena	Meal Ticket Reimbursement for 2019	380.00
Jeffrey Ruffin	Meal Ticket Reimbursement for 2019	420.00
Michael Waisempacher	Meal Ticket Reimbursement for 2019	150.00
		<u>\$ 3,630.00</u>

The following is a summary of travel expenses for the employees listed on page N-4 during FY 2019.

Raymond Frank	Mileage Reimbursements for 2019	\$ 232.00
Raymond Frank	NJWEA Convention, May 2019 Meal & Toll Expenses	79.69
		<u>\$ 311.69</u>

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*

18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **Yes** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

**Yes, the Authority was notified of repairs that need to be completed for the Flemington Equalization Tank. This project is included in the 2021 budget and is a weather sensitive project that needs to be completed during dry weather months. The Authority is currently waiting on decisions to be made by the DEP regarding the ACO.**

19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*



**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**RARITAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

Raritan Township Municipal Utilities Authority																							
For the Period January 1, 2021 to December 31, 2021																							
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T				
				Reportable Compensation from Authority (W-2/1099)																			
				Position (Can Check more than 1 Column for each person)																			
Name		Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc)	Estimated amount of other compensation from the Authority (health benefits, pension, etc)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below	(1) Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc)	Total Compensation All Public Entities				
1	Pamela A. Struening	Administrator	40	X					\$ 75,587		\$ 5,000	\$ 16,951	\$ 97,538	None	N/A				\$ 97,538				
2	John Kandzula, Jr.	Commissioner	5	X					1,400				1,400	None	N/A				1,400				
3	Valerie Robitski	Commissioner	5	X					1,400				1,400	None	N/A				1,400				
4	Lawrence Grand	Commissioner	5	X					1,400				1,400	None	N/A				1,400				
5	Gary Hazard	Commissioner	5	X									1,400	None	N/A				1,400				
6	John Tully	Commissioner	5	X					1,400				1,400	None	N/A				1,400				
7	Raymond Frank	Chief Operator	40			X			117,368	N/A	12,814	36,729	166,911	None	N/A				166,911				
8	Charles A. Lincoln	Crew Chief	40			X			100,867	N/A	25,395	30,526	156,788	None	N/A				156,788				
9	Jeffrey Ruffin	Crew Chief	40			X			98,284	N/A	28,490	29,080	155,854	None	N/A				155,854				
10	Anthony Adams	Operator	40			X			82,966	N/A	18,750	27,361	129,077	None	N/A				129,077				
11	Gary Arrington	Operator	40			X			90,698	N/A	23,850	29,222	143,770	None	N/A				143,770				
12	Gregory Frase	Operator	40			X			83,322	N/A	22,687	27,516	133,525	None	N/A				133,525				
13	Mark Hallinger	Operator	40			X			65,811	N/A	24,777	26,991	117,579	None	N/A				117,579				
14	Ethbaal Pena	Operator	40			X			98,087	N/A	27,832	23,630	149,549	None	N/A				149,549				
15													0						0				
Total:									\$ 838,590	-	\$ 169,595	\$ 248,005	\$ 1,276,190				\$ -	\$ -	\$ 1,276,190				

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



## Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to

December 31, 2021

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	4	\$ 10,854	\$ 43,414	4	\$ 10,537	\$ 42,150	\$ 1,264	3.0%
Parent & Child	1	19,757	19,757	1	19,181	19,181	575	3.0%
Employee & Spouse (or Partner)	6	22,081	132,488	6	21,438	128,629	3,859	3.0%
Family	8	31,800	254,400	8	30,874	246,991	7,410	3.0%
Employee Cost Sharing Contribution (enter as negative - )			(139,383)			(125,822)	(13,561)	10.8%
Subtotal	19		310,677	19		311,129	(452)	-0.1%
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage	3	4,229	12,688	3	4,146	12,439	249	2.0%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	8	15,587	124,693	8	15,281	122,248	2,445	2.0%
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )							-	#DIV/0!
Subtotal	11		137,381	11		134,687	2,694	2.0%
<b>GRAND TOTAL</b>	<b>30</b>		<b>\$ 448,058</b>	<b>30</b>		<b>\$ 445,816</b>	<b>\$ 2,241</b>	<b>0.5%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing



### Schedule of Accumulated Liability for Compensated Absences

**Raritan Township Municipal Utilities Authority**  
For the Period January 1, 2021 to December 31, 2021

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit  
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Administration (See Attached)	107.50	\$ 42,362		x	
Plant Employees (See Attached)	175.34	59,342	x	x	
Total liability for accumulated compensated absences at beginning of current year		\$ 101,704			

The total Amount Should agree to most recently issued audit report for the Authority

**Raritan Township Municipal Utilities Authority**  
For the Period      January 1, 2021      to      December 31, 2021

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability
Frank	61.38	\$ 30,573.72
Hallinger	11.00	2,636.39
Nicaretta	29.00	7,587.34
Potomic	2.44	377.85
Sciss	0.69	247.49
Struening	3.00	938.88
	<u>107.50</u>	<u>\$ 42,361.67</u>
Adams	4.00	\$ 1,344.51
Arrington	44.19	14,852.59
Beatty	6.13	2,058.77
Benson	6.22	2,090.28
Figueirido	15.63	5,251.97
Frace	2.31	777.30
Gardinsky	4.47	1,502.06
Gettel	12.00	4,033.52
Hallinger	29.00	9,747.66
Lincoln	21.53	7,506.09
McGrath	1.84	642.76
Pena	7.00	2,352.88
Ruffin	9.03	3,148.42
Waisempacher	12.00	4,033.52
	<u>175.34</u>	<u>\$ 59,342.31</u>

## Schedule of Shared Service Agreements

**Raritan Township Municipal Utilities Authority**

For the Period

January 1, 2021

to

December 31, 2021

**If No Shared Services X this Box**

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

**Raritan Township Municipal Utilities Authority**  
For The Period December 1, 2018 to December 31, 2019

**Annual List of Change Orders Approved**  
**Pursuant to N.J.A.C. 5:30-11**

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. Seq. Please identify each change order by name of the project.

1 None

2

3

4

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)



2021  
RARITAN  
TOWNSHIP  
MUNICIPAL  
UTILITIES  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

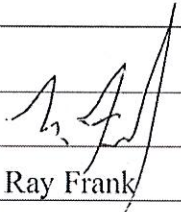
☒ [ X ]

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Raritan Township Municipal Utilities Authority, on the 15<sup>th</sup> day of October, 2020.

OR

☐ [ ]

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	RFrank@rtmua.com		

# 2021 CAPITAL BUDGET/PROGRAM MESSAGE

## RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

**Yes. The Authority serves other municipalities and there are service agreements with them that included reimbursement for certain operating and capital requirements.**

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

**Yes.**

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

**In the process of Assessing.**

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

**Unrestricted net position and debt service are utilized for the capital budget when applicable.**

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

**None.**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

**None.**



# Proposed Capital Budget

Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Sewer	See Attached	\$ 1,355,000	\$ 912,000		\$ 443,000	
		-				
		-				
		-				
Total	N/A	1,355,000	912,000	-	443,000	-
		-				
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ 1,355,000	\$ 912,000	\$ -	\$ 443,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

**Raritan Township Municipal Utilities Authority**

For the Period January 1, 2021

to

December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Probes - Industrial Discharges	\$ 15,000	\$ 15,000				
Probes - Aeration Tank	40,000	40,000				
Repaving and Milling Driveway	150,000	150,000				
Submerged Solids Handling Pump	17,350	17,350				
Replacement of One Unit (HGAV)	19,152	19,152				
Two Generators & Professional Fees	443,000			443,000		
Muffin Monster - Pump Station 1	27,000	27,000				
FWWF Equalization Tank Construction	520,000	520,000				
Contingencies	123,498	123,498				
Mechanical Screen & Headworks Bldg	-					
Sludge Holding Replacement Tank	-					
Sewer Evaluation Rehabilitation	-					
Phosphorus Removal	-					
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,355,000</b>	<b>\$ 912,000</b>	<b>\$ -</b>	<b>\$ 443,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## Raritan Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2021	2022	2023	2024	2025	2026
Sewer							
See Attached	\$ 9,875,000	\$ 1,355,000	\$ 500,000	\$ 2,520,000	\$ 1,000,000	\$ 3,500,000	\$ 1,000,000
	-	-					
	-	-					
	-	-					
Total	9,875,000	1,355,000	500,000	2,520,000	1,000,000	3,500,000	1,000,000
N/A	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A	-	-					
	-	-					
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Total	-	-	-	-	-	-	-
N/A	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 9,875,000	\$ 1,355,000	\$ 500,000	\$ 2,520,000	\$ 1,000,000	\$ 3,500,000	\$ 1,000,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.



Raritan Township Municipal Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

		Fiscal Year Beginning in					
	Estimated Total Cost	Current Year Proposed Budget	2022	2023	2024	2025	2026
Sewer							
Probes - Industrial Discharges	\$ 15,000	\$ 15,000					
Probes - Aeration Tank	40,000	40,000.00					
Repaving and Milling Driveway	150,000	150,000.00					
Submerged Solids Handling Pump	17,350	17,350.00					
Replacement of One Unit (HGAV)	19,152	19,152.00					
Two Generators & Professional Fees	443,000	443,000.00					
Muffin Monster - Pump Station 1	27,000	27,000.00					
FWWF Equalization Tank Construction	520,000	520,000.00					
Contingencies	123,498	123,498.00					
Mechanical Screen & Headworks Bldg	1,000,000		500,000	500,000			
Sludge Holding Replacement Tank	1,020,000			1,020,000			
Sewer Evaluation Rehabilitation	3,500,000			1,000,000	1,000,000	\$ 1,500,000	
Phosphorus Removal	3,000,000					2,000,000	\$ 1,000,000
TOTAL	\$ 9,875,000	\$ 1,355,000	\$ 500,000	\$ 2,520,000	\$ 1,000,000	\$ 3,500,000	\$ 1,000,000

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## Raritan Township Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Sewer	See Attached	\$ 9,875,000	\$ 912,000		\$ 8,963,000	
		-				
		-				
		-				
Total		9,875,000	912,000	-	8,963,000	-
N/A		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A		-				
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Total		-	-	-	-	-
N/A		-				
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Total		-	-	-	-	-
N/A		-				
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Total		-	-	-	-	-
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Total		-	-	-	-	-
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Total		-	-	-	-	-
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Total		-	-	-	-	-
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Total		-	-	-	-	-
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Total		-	-			

**Raritan Township Municipal Utilities Authority**  
For the Period January 1, 2021 to

December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Probes - Industrial Discharges	\$ 15,000	\$ 15,000				
Probes - Aeration Tank	40,000	40,000				
Repaving and Milling Driveway	150,000	150,000				
Submerged Solids Handling Pump	17,350	17,350				
Replacement of One Unit (HGAV)	19,152	19,152				
Two Generators & Professional Fees	443,000			443,000		
Muffin Monster - Pump Station 1	27,000	27,000				
FWWF Equalization Tank Construction	520,000	520,000				
Contingencies	123,498	123,498				
Mechanical Screen & Headworks Bldg	1,000,000			1,000,000		
Sludge Holding Replacement Tank	1,020,000			1,020,000		
Sewer Evaluation Rehabilitation	3,500,000			3,500,000		
Phosphorus Removal	3,000,000			3,000,000		
Total 5 Year Plan per CB-4	<u>\$ 9,875,000</u>	<u>\$ 912,000</u>	<u>\$ -</u>	<u>\$ 8,963,000</u>	<u>\$ -</u>	<u>\$ -</u>
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*